
The Professional Geographer

Research Note Instructions for Authors

Submission. All manuscripts should be submitted electronically through AAG ScholarOne Manuscripts (at <https://mc.manuscriptcentral.com/pg>). Manuscript type: Research Note.

Submitted Research Notes should be written in a style and tone that is professional, scholarly and concise, in no more than 2,500 words (including References and Notes) and a total of 4 tables/figures. A research note can report preliminary findings on timely issues or new dataset that deserves wider dissemination, or proof-of-concept on new methods or some combination of both. Submissions must include a cover letter containing a statement that the manuscript has not been submitted for publication elsewhere and will not be submitted elsewhere until a decision has been rendered by the editor. Any questions should be directed to the Managing Editor at profgeog@aag.org.

Review. After evaluation by the editor, manuscripts are normally sent to at least two outside reviewers. The review process normally takes four to six months, and every effort is made to respond as quickly as possible.

Manuscripts. Prepare your manuscript using Microsoft Word. Do not put any identifying information in your manuscript or your file names to ensure a blind review. This includes names of the authors, their affiliations and bio sketches, or acknowledgements (this information can be added to your final files if your research note is accepted for publication). All author contact information will be saved separately when uploading your submission to ScholarOne Manuscripts. Please include the title, abstract, and key words in the body of your manuscript even though you will be asked to save them separately as part of the upload process. Reviewers will only have access to these if they are part of your manuscript file.

Units of Measure. *The Professional Geographer* uses the International System of Units (metric); other units should be noted in parentheses.

Equations. Equations should appear in the text in an appropriate type style (Greek letters, bold type, etc.). Authors should carefully distinguish between capital and lowercase letters, Roman and Greek characters, and letters and numerals. Number equations sequentially, in parentheses on the right edge of the text. All constituent terms should be defined when they initially appear.

Data Sharing Policy. This journal applies the Taylor & Francis Basic Data Sharing Policy. Authors are encouraged to share or make open the data supporting the results or analyses

presented in their research notes where this does not violate the protection of human subjects or other valid privacy or security concerns.

Authors are encouraged to deposit the dataset(s) in a recognized data repository that can mint a persistent digital identifier, preferably a digital object identifier (DOI) and recognizes a long-term preservation plan. If you are uncertain about where to deposit your data, please see this information regarding repositories.

Authors are further encouraged to cite any data sets referenced in the article and provide a Data Availability Statement.

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Where one or multiple data sets are associated with a manuscript, these are not formally peer reviewed as a part of the journal submission process. It is the author's responsibility to ensure the soundness of data. Any errors in the data rest solely with the producers of the data set(s).

References. References should be cited parenthetically in the text by author surname(s) and year, in accordance with Chicago Manual of Style (16th ed.) guidelines. Please see *The Professional Geographer Research Note Style Sheet* for additional information about references.

Tables. All tables must be referenced in the text. Each table must be typed double-spaced on a separate page in the same 12-point font as the text and numbered sequentially with Arabic numerals. Each table must have a descriptive title as well as informational column and row headings. Decimals appearing in tables should include leading zeros: 0.1273 rather than .1273. For examples of the preferred table style, see recent articles in *The Professional Geographer*.

Graphics. Maps, graphs, and photos should convey ideas efficiently and tastefully. Graphics must be legible, concise, and referenced in the text. Illustrations must be designed to fit the page and column format of *The PG*: 5.0 × 8.0-inch page (2.4 × 8.0 inches for a single column figure). For review purposes, graphics may be uploaded as .gif, .jpg, .eps, .pdf, or .tif files. For printing purposes, all graphics must be computer generated and will be accepted in the following formats only: .eps (Encapsulated Postscript) for most illustrations or .tif (Tagged-Image File Format) for raster images. Type sizes below 6 point should be avoided. For further instructions, please see *The Professional Geographer Research Note Graphics Guidelines*.

Authors may print one color figure at no charge. Authors wishing to include additional print color figures will be expected to pay \$200 for each additional figure.

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Final Submission. The final version of each Research Note (including all tables, figures, etc.) should be submitted electronically via the ScholarOne Manuscripts portal. Final Submission Guidelines will be provided by the Managing Editor upon acceptance by the Editor.

Copyediting will be undertaken once the manuscript has been accepted and entered into production. Authors will have the opportunity to review their typeset galley pages before the article is published. Page proofs are sent to the designated corresponding author. They must be carefully checked and returned within 48 hours of receipt.

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