



The Association of American Geographers
2007 Annual Meeting
April 17-21 2007
Hilton San Francisco
San Francisco, California

GROUP EVENT INFORMATION FORM

All groups wishing to hold receptions or special meetings in conjunction with the 2007 AAG Annual Meeting should complete this form and submit it to AAG. The contact person listed below will then be notified by the AAG Conference Manager of the date, time and location of the event. AAG suggests reviewing the conference schedule prior to selecting your event date. Each group will be responsible for all fees for its event including food, beverage, labor, decoration, and space rental (if applicable). All events will be held either at the Hilton San Francisco or across the street at the Hotel Nikko San Francisco.

Group/Event Name _____

Main Contact Name _____

Mailing Address _____

City, State, Zip _____

E-mail _____

Phone _____ Fax _____

Date you would like to hold event _____

Start/End Time of Event _____

Number of guests expected _____

Room set-up (ie. reception, meeting, etc.) _____

Will this event be open to all AAG attendees? (circle one) Yes No

Would you like your event listed in the conference program? (circle one) Yes No

Once this form has been received by AAG, the AAG Conference Manager will contact you regarding your room assignment. You will be given the name of the hotel contact for making menu selections and payment arrangements.

FAX COMPLETED FORM TO 703-964-1246

Questions? Call 703-964-1240 ext. 23 or

sheristach@conferencemanagers.com